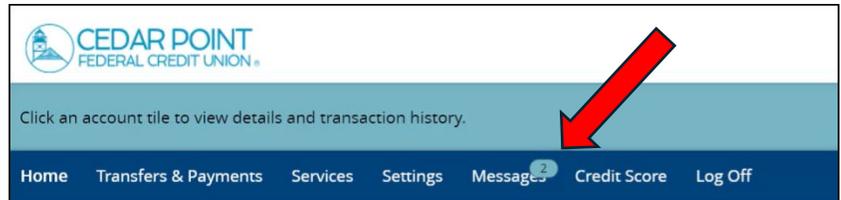


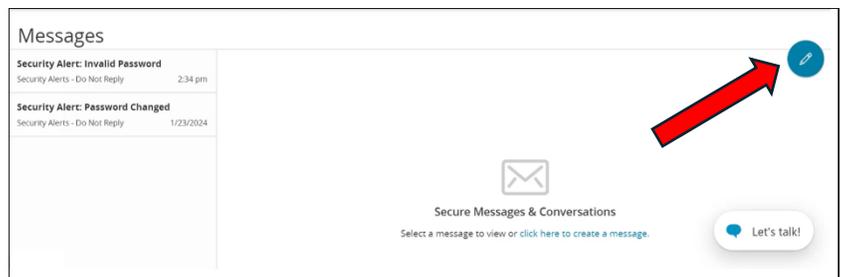
The 'Messages' feature is a secure messaging function that allows for two-way communication between the online banking user and Cedar Point Federal Credit Union. Since the message is delivered securely within the Online Banking system, sensitive material.

Step 1: Navigate to Messages

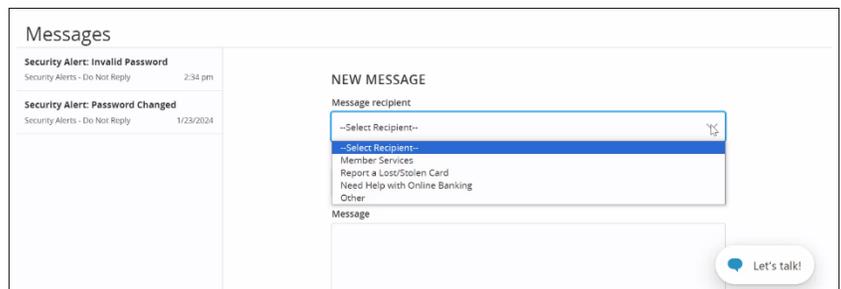
- Select the 'Messages' menu.
- Both incoming and outgoing messages will appear in the column directly to the right of the menus in descending date order (newest on top).


Step 2: Create New Message

- Click pencil icon on the right side of the screen.


Step 3: Select Message Recipient

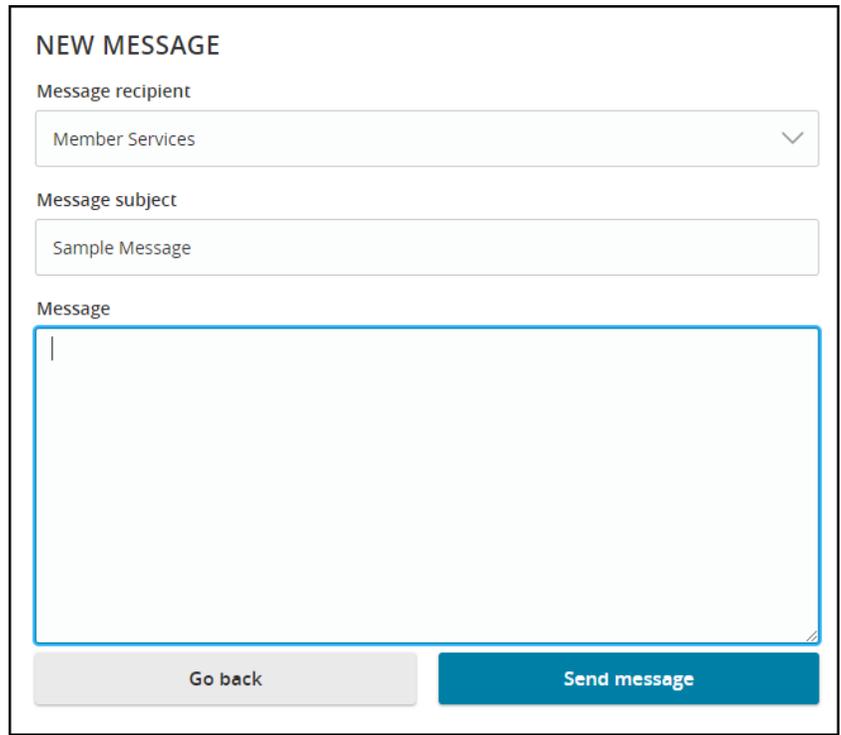
- Select the appropriate 'Message recipient' from the drop-down menu.



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Step 4: Write a Message and Send

- Enter the desired 'Message Subject' and 'Message'.
- Click 'Send Message' at the bottom of the screen to submit the message.



The screenshot shows a 'NEW MESSAGE' form with the following fields and buttons:

- Message recipient:** A dropdown menu with 'Member Services' selected.
- Message subject:** A text input field containing 'Sample Message'.
- Message:** A large text area for writing the message content.
- Buttons:** 'Go back' (grey) and 'Send message' (blue).

Step 5: Other Actions for Secure Messages

- Select the arrow icon beneath the pencil to reply to a secure message or the trash bin to delete the message.



The screenshot shows a message list with the following details:

- Message Title:** TEST BROADCAST
- Checkbox:** This message should never expire
- Sender:** Member Services
- Content:** Test message
- Date:** 11/15/2018 8:55
- Action Icons:** A pencil icon (edit) and a trash bin icon (delete) are visible. Two red arrows point to the trash bin icon.